



M7-2586/24/SKF  
18.12.2025

**RECRUITMENT TO THE POST OF PROJECT MANAGER**  
**SPORTS KERALA FOUNDATION ON CONTRACT BASIS**

Sports Kerala Foundation, a Government of Kerala Undertaking, invites applications for appointment as **Project Manager** for its office at Jimmy George Indoor Stadium, Vellayambalam, Trivandrum on contract basis: -

**I. Number of Vacancies and Age:**

SL. No.	Post	Age limit	Number of Post
1	Project Manager	25-50 years	01

**II. Job Description:**

Position	Job Description
<b>Project Manager</b>	<ul style="list-style-type: none"><li>• Design, implement and manage various sports projects, coordinate with sports events</li><li>• Took Initiatives and prepare plans to mobilize CSR fund and sponsorships from various stake holders including banks and MNC's</li><li>• Prepare project reports, financial forecasts and presentations for management review.</li><li>• Mentor and guide junior staff, interns and volunteers involved in project operations.</li><li>• Manage relationships with corporate partners, sponsors and media agencies</li><li>• Monitor revenue performance and propose innovative marketing-driven business models.</li><li>• Identify new initiatives and projects for the promotion of sports</li><li>• able to manage multiple projects simultaneously .</li><li>• Strong organisational skills with collaborative leadership</li><li>• Any other task assigned by the competent authority</li></ul>

**III. Eligibility Criteria:**

Position	Essential Qualification	Desired Qualification	Work Experience	Desired Experience
<b>Project Manager</b>	MBA in Sports Management from a recognized University with	<ul style="list-style-type: none"><li>• Certification in Project Management.</li><li>• Proficiency in computer applications (MS Office – Word, Excel, PowerPoint) for reports, presentations, and data</li></ul>	Minimum 7 years.	Experience in any Government/Semi Govt./Autonomous/PSU as per job description or

	University with above 50% of marks	handling. • Excellent written and verbal communication skills in English and Malayalam.		any relevant sports background.
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#### IV. Period of Contract

The above post is temporary in nature, initially for a period of one year. The period of contract may be renewed further based performance

#### V. Remuneration:

Consolidated Pay (per month)
Rs 46230 /-

#### VI. Method of Selection

The applicants meeting the qualification and experience requirements notified shall be informed to attend a Personal Interview to be held at the office of Sports Kerala Foundation, Jimmy George Indoor Stadium, Vellayambalam, Thiruvananthapuram.

#### VII. Qualification

1. Those applicants having qualifications equivalent to any of the prescribed qualifications should submit the Certificate issued by the employer and without such certificate, their candidature will not be considered.
2. The minimum qualification stipulated for the post must be from a University/Institute recognized by AICTE/appropriate statutory authority in India/State/Central Government

#### VIII. Experience

1. Experience acquired after the date of passing of the qualification stipulated as per item I above will only be considered
2. Experience Certificates obtained from Central/State Government Departments/SAI/Companies registered under the Companies Act 1956 or Foreign Companies of equivalent status will only be considered for short listing to attend the personal interview
3. During the certificate verification process, the candidates should produce all certificates in original to establish the experience claimed in their online application, failing which they will not be permitted to attend the personal interview

#### IX. How to apply

1. Applicants shall submit their Bio-data in sealed cover by post / by hand to the Office of Sports Kerala Foundation, Jimmy George Indoor Stadium, Vellayambalam, Thiruvananthapuram-695033 or forward the same to the e-mail careers.skf@gmail.com from **19/01/2026 to 30/01/2026**
2. Copies of all certificates towards proof of age, educational qualification, experience etc and a recent passport size colour photograph shall be attached along with the Bio-data
3. "Application for the post of Project Manager" shall be written on the envelope.
4. Applicants should not submit more than one application for a particular post. Application once submitted shall be final.

#### X. General

1. Applicants are advised to make sure that they are meeting the eligibility requirements for the

post before submitting the applications.

2. If at any stage it is found that any information furnished is false/ incorrect or the candidate does not satisfy the eligibility criteria, the candidature/ appointment is liable to be cancelled/ rejected.
3. Candidates short-listed for the certificate verification / Personal interview should bring a photo identity proof (in original) like PAN Card, Aadhar, Driving License etc, and all original certificates towards proof of age, qualification, experience and their candidature will be considered on the strength of the original certificates. In case of failure to produce the original certificates, the candidature will be rejected.
4. Applicants who fail to produce the original certificates during the certificate verification process will not be allowed to attend the personal interview.
5. No TA/DA will be paid to the candidates for attending the selection.
6. The vacancies are purely on contract basis for the period specified and Sports Kerala Foundation is not liable to offer appointment during or after the completion of contract period of the selected candidates
7. Persons convicted for criminal offences shall not be considered.
8. Applicants should be of sound health and shall satisfy the medical fitness standards as fixed by the Government. A medical fitness certificate by the Medical Officer/Civil Surgeon shall be produced at the time of appointment.
9. No correspondence regarding the rejection of application in case of ineligibility shall be entertained.
10. Any amendment, modification or addition to this advertisement will be given in the website only.
11. Candidates should furnish their e-mail ID and mobile No. in the application. The call letter for the interview shall be forwarded to the e-mail ID only.
12. For any further clarification, please contact the office in person.628290247



Vishnu Raj P IAS  
Managing Director & CEO

**ANNEXURE**  
**SPORTS KERALA FOUNDATION**  
**APPLICATION FOR THE POST OF PROJECT MANAGER**

Photo

Name (in **BLOCK LETTERS**) :

Sex :

Postal Address :

Contact No. :

Email :

Age & Date of Birth :

Educational Qualification :

Previous Experience :

**Declaration**

I..... here by declare that the above details are true the best of my knowledge.

Signature of Applicant